

Appendix 2:
**Supervisor Agreement according to Section 6, paragraph 5 of the Rules and Regulations of the
Doctoral Studies Plant Sciences at Dahlem Research School of Freie Universität Berlin**

Supervisor Agreement

between

[Doctoral candidate in the doctoral studies program Plant Sciences]

and

[The Supervisor in accordance with the doctoral rules and regulations of the Department Biology, Chemistry and Pharmacy],

[as well as other members of the supervisory team]

[The Representative of the doctoral studies program],

1. ~~XX~~ has been a doctoral candidate in the doctoral program Plant Sciences at Dahlem Research School of Freie Universität Berlin since _____ and as such is working on a dissertation with the working title:

The dissertation project was presented by the doctoral candidate as a part of the admissions procedure to the doctoral studies program based on a written detailed research proposal and was approved by the Supervisor as well as by the Representative of the doctoral studies program.

2. The dissertation project is to be supervised by a supervisory team in compliance with section 6, paragraph 3 of the rules and regulations of the doctoral studies Plant Sciences. The supervisory team consists of the following university professors:

1. ~~XX~~ *[The Supervisor in accordance with the doctoral rules and regulations of the Department Biology, Chemistry and Pharmacy],*
2. *[other instructor of the doctoral studies or an external Supervisor]*
3. *[other instructor of the doctoral studies or an external Supervisor]*

In the event that a member of the supervisory team should resign prior to the submission of the dissertation project, the Representative shall arrange for continuous and adequate supervision.

3. Prior to the commencement of the doctoral studies, based on the content of the project-related doctoral studies program and with the doctoral candidate's and the Representative's consent, the supervisory team shall define the type and the scope of the study units (modules) to be completed by the doctoral candidate in accordance with section 6, paragraph 4 of the rules and regulations governing the doctoral studies program Plant Sciences while taking into account the measures defined in sections 7 through 12 of the rules and regulations governing the doctoral studies program Plant Sciences. Moreover, the supervisory team shall assure that adequate working conditions are available for the doctoral candidate.

4. With the consent of the doctoral candidate and the Representative, the supervisory team has defined the study units (modules) listed below to be completed by the doctoral candidate in accordance with section 6, paragraph 4 while taking into account the measures defined in sections 7 through 12 of the rules and regulations governing the doctoral studies program Plant Sciences: see curriculum (4SWH) and annual report.

5. With the consent of the doctoral candidate, the supervisor shall approve the theoretical and methodological cornerstones of the dissertation project and shall advise the doctoral candidate on how to prepare a suitable work and time schedule. The supervisor shall comment on and evaluate the progress made by the doctoral candidate in the project and studies program at appropriate intervals, both in oral and in written form. Regular reports by the

doctoral candidate to the supervisor shall provide insight into his or her progress. Regular consultation and supervisory meetings shall be held based on the predefined type and scope of the study units to be completed by the doctoral candidate and allowing for special requirements of the specific disciplines. Such shall generally take place three times each semester. If needed, additional appointments may be convened on short notice. By January 31 of the year following enrollment, the Representative is to be informed should there be any important reasons to modify the composition of the supervisory team. Should this be the case, the Representative shall then take the appropriate steps.

6. The period of time set to complete the dissertation is the predefined period of time as stipulated within the relevant regulations for doctoral studies. In accordance with section 5, paragraph 2, of the rules and regulations governing the doctoral studies program Plant Sciences, the doctoral candidate shall aim to submit his or her dissertation within the predefined standard study period. The work plan and time schedule provided in the appendix shall apply. The doctoral candidate shall be obliged to immediately inform the supervisory team in the event of any changes to the work plan and schedule.

7. Before accepting any paid or unpaid part-time employment, the doctoral candidate shall be required to obtain the prior consent of the supervisory team and the approval of the Representative in advance. Permission for part-time employment may be refused if there is reasonable concern that this activity would prevent the doctoral candidate from properly fulfilling the duties and obligations of the doctoral program to the extent required. In particular, permission shall be refused if it is assumed that the demands of the part-time employment made on the doctoral candidate's work and performance are such that they will make it difficult for the doctoral candidate to achieve the objectives of the doctoral program.

8. The doctoral candidate's choice of residence may have no adverse impact on the doctoral candidate's ability to fulfill the duties and obligations under the doctoral studies program.

7. The doctoral candidate and the members of the supervisory team shall be obliged to abide by the rules of good practice in compliance with the articles on ensuring good academic practice (code of conduct) of Freie Universität Berlin dated April 17, 2002 (FU Memoranda No. 29/2002) This code stipulates that the doctoral candidate shall consult his/her supervisory team or other persons of trust in cases of doubt. For members of the supervisory team this expressly includes the duty to observe and to make the doctoral candidate aware of any copyright provisions applicable to texts or findings.

8. All persons involved shall review and, if necessary, modify the supervisor agreement and its appendices on an annual basis. If required, a modified supervisor agreement shall be entered into, especially should the amount of time to prepare the dissertation project need to extend beyond the end of the standard study period, in the event of longer research trips (section 8, paragraph 3) or in the event of long-term burdens (section 6, paragraph 5). All persons involved declare their consent to allow release of general information for the purposes of statistical survey and evaluation of the doctoral supervisory program set up as a part of the doctoral studies program Plant Sciences. Should the doctoral studies be interrupted, all persons involved are required to submit reasons in writing to the Representative.

Date and signatures:

[The Supervisor in accordance with the doctoral rules and regulations of the Department Biology, Chemistry and Pharmacy],

[other members of the supervisory team]

[The Representative of the doctoral studies program]

[Doctoral candidate]